

May 15th 2011

Prof. Mr. Andrzej A. Zdziarski
Bartycka 18, 00-716
Warsaw, Poland

Dear Prof. Zdziarski,

Greetings from Radisson Hotel Kathmandu!

First of all we would like to thank you for showing your interest towards Radisson Hotel and we look forward for the same in the days to come.

This has reference to your Email dated 13th May 2011 regarding two residential conference, we have the pleasure in providing the special rate to your esteemed organization as follows: -

1st Residential Conference

Arrival Date : 30th April 2012
Departure Date : 4th May 2012
No. of Room Required : 40 + rooms

2nd Residential Conference

Arrival Date : 8th October 2012
Departure Date : 12th October 2012
No. of Rooms Required : 40 + rooms

Special Room rate:

<u>Room type</u>	<u>Published Tariff</u>	<u>Discounted rate</u> <u>(Single / Double)</u>
Superior Room	USD 185 plus taxes per night	USD 110/130 nett per night
Deluxe Room	USD 200 plus taxes per night	USD 125/145 nett per night

Conditions: - Above room rate are applicable in case of Min 30 rooms, if less than 30 rooms US 5 will be added in all the room rates.)



Radisson Hotel Kathmandu
P.O. 2269, Lazimpat, Kathmandu, Nepal
Telephone: 977-1-4411818, 4423888
Fax: 977-1-4411720



Your guests are also entitled for the following benefits:

- 1. Inclusive of 10% service charge and 13% VAT at present.**
- 2. Tika and Khada welcome.**
3. Welcome drink on arrival.
4. Complimentary airport transfers.
- 5. Complimentary buffet breakfast at The Fun Café.**
- 6. Fruit Basket & Cookies in the room.**
7. 2 bottles of mineral water everyday in the room.
- 8. Unlimited tea/coffee (self-service) in the room.**
- 9. Complimentary Wi-Fi internet facility.**
10. Complimentary local English newspaper everyday in the room.
- 11. Complimentary use of the Clark Hatch Fitness Center including Sauna, Steam Bath, Jacuzzi, Swimming Pool except Massage.**
12. Iron and ironing board, safe deposit locker, shaving mirror, hair dryer in the room.
- 13. 2 Half day sightseeing for in-house guest. (Entrance fee not included)**
- 14. Guest service desk with telephone line.**
- 15. 10 complimentary upgrades to deluxe rooms.**
- 16. 15% discount in Business Centre, Laundry, Telephone calls**

Business Class Rooms are specially designed to suit the requirements/needs of a business traveler, which offers following facilities.

<u>Room type</u>	<u>Published Tariff</u>	<u>(Single / Double)</u>
Business Class Room	USD 250 plus taxes per night	USD 190.00 nett per night

Your guests are also entitled for the following benefits:

- 1. Complimentary airport transfer by car.**
- 2. Inclusive of 10% service charge and 13% VAT at present.**
- 3. Tika and Khada welcome.**
4. Welcome drink on arrival.
- 5. Fruit Basket & Cookies in the room.**
- 6. Breakfast either in the Plaza Club lounge from 0700 hrs to 1000 hrs or in The Fun Café from 0630 hrs to 1030 hrs.**
7. 2 bottles of mineral water every day in the room.
- 8. Unlimited tea/coffee (self-service) in the room.**
- 9. Complimentary Wi-Fi internet facility**
10. Complimentary local English newspaper everyday in the room.
- 11. Complimentary use of the Clark Hatch Fitness Centre including Sauna, Steam Bath, Jacuzzi, Swimming Pool except Massage.**
12. Iron and ironing board, safe deposit locker, shaving mirror, hair dryer in the room.



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- 13. 2 Half day sightseeing (Entrance fee not included)**
- 14. 15% discount in Business Centre, Laundry, Telephone calls.**
- 15. Express check- in and check out.
- 16. Turn down services.
- 17. Complimentary evening drinks from 1730 hrs to 1930 hrs.**
- 18. Complimentary ironing of one suit/dress per stay.**
- 19. Personalized stationery.
- 20. Assistance in confirmation of airlines seats.**
- 21. Late checkout till 1600 upon availability.**
- 22. 24 hrs guest service.

Any booking after 28th Feb 2012 for the 1st Conference and 31st August 2012 for the 2nd conference, additional USD 15 will be charge as late reservation fee.

Conference Requirement:

1st Conference

Date : 1st, 2nd & 3rd May 2012

No. of Participants : 60 + pax

Time : 9:00 am – 5:00 pm

Venue : To be advice

2nd Conference

Date : 9th, 10th & 11th October May 2012

No. of Participants : 70 to 100 pax

Time : 9:00 am – 5:00 pm

Venue : To be advice

THE CONFERENCE PACKAGE

- ❖ LCD: - NPR 7500 including all taxes.
- ❖ Tea/coffee breaks with cookies – NPR 100 per person per break including all taxes.
- ❖ Lunch – NPR 1400 per person including all taxes.
- ❖ Conference dinner: - NPR 1500 per person including all taxes.



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- ❖ Beer (Tuborg / Carlsberg/SanMiguel): - NPR 400 nett per 650ml bottle.
- ❖ Soft Drinks: - NPR 90 nett per glass (250 ml) including all taxes.
- ❖ Juice Per Lt.: - NPR 450 nett including all taxes.
- ❖ Note: - Hard Drinks from the host side, we will not be charging any corkage charge.

We will be providing following items complimentary

- Hall for the conference.
- One PA Set with cord mike
- Screen, OHP.
- White Board, Soft Boards for posters, and Flip Chart Board.
- Minimum Stationary.
- Drinking Water.

Terms and Condition:

- All the participants of the conference must have lunch during conference.

Payments: As per your instruction at the time of check out.

Trust the above is in order and meet your requirements. Should you require any further information or assistance, please feel free to contact the undersigned at any time.

The Radisson team looks forward to having your guests stay with us and assures you of our best services & prompt attention at all times.

Best regards,



Ranju Man Pradhan
Director Sales & Marketing



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